

Financial Secretary

The financial secretary is appointed by the supreme knight, upon recommendation of the council. His main area of responsibilities is maintaining all financial and membership records. He collects and receives all moneys from all sources, including annual dues from council members. He also handles supply orders for the council officers and members, filing the Report of Officer (#185), and submitting all membership transactions to the Supreme Council. *For more specific duties and responsibilities, refer to the Financial Secretary Handbook (#1410).*