



Knights of Columbus

De Soto Council, No. 6
573 Main St, Cromwell, CT 06416

CRAFT SHOW APPLICATION

DATE: Saturday, May 1, 2010

LOCATION: Cromwell Middle School
6 Mann Memorial Dr, Cromwell, CT 06416

TIME: 7am – 9am SETUP
9am – 3pm Doors open to public

ENTRY FEE: \$45.00 Single space (approx 9'x8')
\$80.00 Double space
Late application fee of \$10.00
Confirmations will be sent within 10 days of receipt of application

Deadline for Application: April 15, 2010 – NO REFUNDS after this date.

FACILITIES: Some electrical is available at the show (\$10.00 charge). Chairs will be provided if requested prior to the show. Bring your own tables.

PROMOTION: Media campaign for Radio, TV, Newspapers, Signs, Posters and at Craft Facilities as available.

REQUIREMENTS: We reserve the right to accept or reject your application. Please provide photos of your craft. Each exhibitor is responsible for his/her own sales tax. Handcrafted items only – no imports or kits allowed. No more than two crafters per booth. All Artist/Crafter photos will be returned the day of the show.

Coffee available to booth persons prior to the show.

Mail entry fees, form and photos to Knights of Columbus, 573 Main St, Cromwell, CT 06416

Make checks payable to: K of C, Council #6

Name _____ Phone _____

Business Name or brief description: _____

Address: _____ Email _____

Check here if you would like to donate an item for our fundraiser

Detailed description of Art/Craft: _____

How did you hear about this show? Radio, TV, Ads etc _____

Check space desired () single \$45.00 () double \$80.00 Amount due \$ _____

Chair YES () NO ()

Enclosed is my check for \$ _____. I understand the K of C is in no way responsible for any loss or damage to my work or myself in transit to or from the show or during the show.

DATE _____ Signature _____



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Dear Crafter:

We would like to take this opportunity to introduce you to the Knights of Columbus 1st Annual Arts and Crafts Show. This marks the first year of our spring fundraiser show.

Our show has 80 available spaces. Council #6 takes a special interest ensuring a successful day for our Artists and Crafters. We begin by screening all applicants carefully to ensure that we have a varied show. We take careful consideration with the appropriate placing of each persons needs. We will promote the show using media campaigns for Radio, TV, flyers, posters, newspapers, craft group notices etc. Members of Council #6 will be available on the day of the show to assist artists/crafters with any special needs.

We hope you will plan to participate in our show as part of your upcoming year schedule. The show will be held Saturday, May 1st, 2010 from 9am to 3pm at the Cromwell Middle School in Cromwell CT. An application has been included on the back of this letter. **The deadline for applications is April 15, 2010.** Confirmation and acceptance of your application will be sent to you shortly after we receive it. Requests for withdrawal of the application and refund of the entry fee will not be accepted after April 15, 2010.

Please call if you have any questions, suggestions or special needs. We would like to do whatever we can to make your participation in our show a success. We look forward to hearing from you.

Sincerely,

John Croasdale
(860) 671-9257
(860) 635-3487